

AGENDA

Health and Wellbeing Board

Date: **Tuesday 18 October 2011**

Time: **2.00 pm**

Place: **Council Chamber - Brockington**

Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

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If you would like help to understand this document, or would like it in another format or language, please call Tim Brown, Democratic Services on 01432 260239 or e-mail tbrown@herefordshire.gov.uk in advance of the meeting.

Agenda for the Meeting of the Health and Wellbeing Board

Membership

Chairman

Councillor PM Morgan

Cabinet Member – Health and Wellbeing

Dr Sarah Aitken
Jacqui Bremner
Peter Brown
Chris Bull
Jo Davidson
Claire Keetch
Jo Newton
Dr Andy Watts
Martin Woodford

Interim Director of Public Health
Local Involvement Network
Herefordshire Business Board
Chief Executive Herefordshire Public Services
Director for People's Services
Third Sector Board
Chairman NHS Herefordshire (PCT) Board
Chair - Clinical Commissioning Group
Chief Executive - Wye Valley NHS Trust

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

AGENDA

		Pages
1.	APOLOGIES FOR ABSENCE To receive apologies for absence.	
2.	NAMED SUBSTITUTES (IF ANY) To receive any details of Members nominated to attend the meeting in place of a Member of the Committee.	
3.	DECLARATIONS OF INTEREST To receive any declarations of interests of interest by Members in respect of items on the Agenda.	
4.	MINUTES To approve and sign the Minutes of the meeting held on 21 June 2011.	1 - 4
5.	ESTABLISHING THE EVIDENCE BASE FOR COMMISSIONING To present the 2011 Joint Strategic Needs Assessment and State of Herefordshire Reports, and provide an overview of the work being undertaken across HPS to develop an overall Integrated Needs Assessment.	5 - 72
6.	HEREFORDSHIRE HEALTHCARE COMMISSIONERS - UPDATE To provide an overview of the activities of the Herefordshire Health-Care Commissioners in August and September 2011.	73 - 94
7.	INTEGRATED NEEDS ASSESSMENT - ALCOHOL NEEDS ASSESSMENT To consider the integrated needs assessment for alcohol.	
8.	DIRECTOR OF PUBLIC HEALTH ANNUAL REPORT 2011 To receive a presentation on the Director of Public Health Annual Report 2011.	
9.	COMMUNICATIONS PLAN To receive a presentation on a Communications Plan.	
10.	HEALTH AND WELL BEING BOARD UPDATE AND WORK PROGRAMME To provide an update on the current position with the development of the Health and Wellbeing Board, including the revised Development Framework, a proposed outline draft Work Plan for the next six months which picks up the key development themes agreed by the Board and to set out the next steps that will be addressed over the coming weeks.	95 - 112
11.	FUTURE MEETINGS The following meetings have been scheduled: Tuesday 13 SEPTEMBER 2011 4.00 pm (Workshop) Tuesday 18 OCTOBER 2011 2.00 pm Tuesday 22 NOVEMBER 2011 4.00 pm (Workshop) Tuesday 20 DECEMBER 2011 3.30 pm Tuesday 17 JANUARY 2012 4.00 pm (Workshop)	

Tuesday **21 FEBRUARY 2012** 2.00 pm

Tuesday **20 MARCH 2012** 2.30 pm (Workshop) - (Note revised start time)

Tuesday **17 APRIL 2012** 2.00 pm

Tuesday **15 MAY 2012** 2.00 pm